

**MINUTES
GENERAL BOARD MEETING
DECEMBER 01, 2017
FERGUS ELECTRIC COOPERATIVE, INC.**

- 1. GENERAL MEETING CALLED TO ORDER.** The Fergus Electric Cooperative, Inc. Board of Trustees met in general session December 1, 2017 with PRESIDENT BOB EVANS calling the meeting to order at 1 p.m. TERRY FROST was secretary and VANGIE McCONNELL was scrivener. Other board members present were JASON SWANZ, PAUL DESCHEEMAEKER, BRAD ARNTZEN and CATHY KOMBOL. GENERAL MANAGER SCOTT SWEENEY, CORPORATE COUNSEL KRIS BIRDWELL, LINE SUPERINTENDENT DALE RIKALA, OFFICE MANAGER SALLY HORACEK and FINANCIAL ANALYST JANINE RIFE DIDIER were also present. The Pledge of Allegiance was recited.
- 2. PUBLIC COMMENT PERIOD.** The Board noted the regular time for member input relative to any issue of interest or importance to them. No member appeared.
- 3. APPROVAL OF AGENDA.** After reviewing the meeting agenda, TERRY FROST moved to approve it. PAUL DESCHEEMAEKER seconded the motion, which carried unanimously.
- 4. APPROVAL OF MINUTES OF PREVIOUS MEETING.** After reviewing the minutes of the October 27, 2017 general meeting and discussing them, TERRY FROST moved their approval. BRAD ARNTZEN seconded the motion, which carried unanimously.
- 5. NEW METERING SYSTEM.** MANAGER SWEENEY reported that Fergus Electric Cooperative and Powder River Energy Corporation are continuing to work together on a new metering system. Four metering companies have submitted requests for proposals.
- 6. EXECUTIVE SESSION.** At 1:15p.m. TERRY FROST moved to have an executive session regarding selection and succession planning with WILL LUTGEN. PAUL DESCHEEMAEKER seconded the motion, which carried unanimously. The general meeting continued at 2:30 p.m.
- 7. JOB DESCRIPTIONS.** Upon returning to the general meeting, CATHY KOMBOL moved to approve the Manager's and Assistant General Manager's job descriptions that had been reviewed in the executive session. JASON SWANZ seconded the motion, which carried unanimously.
- 8. BOARD POLICIES 233 AND 234.** Board Policy 233 – Early Return to Work and Board Policy 234 – Physical Exams were reviewed. No changes were made.
- 9. BOARD POLICY 203.** Board Policy 203 – Trustee Expenses was reviewed with TERRY FROST moving to approve it as amended BRAD ARNTZEN seconding the motion, which carried. A copy is attached.
- 10. TRUCK GARAGE.** LINE SUPERINTENDENT, DALE RIKALA provided an update on plans for the truck garage which will be 80' X 120' (9,600 square foot). Invitations to bid will be submitted next week with the goal to be permitted this year.
- 11. TINTINA MINE.** MANAGER SWEENEY reported that he and staff are continuing to work on the Tintina Mine project.
- 12. FINANCIAL AND OTHER MONTHLY REPORTS.** GENERAL MANAGER SCOTT SWEENEY presented financial and other monthly reports to the Board for discussion. Included in the items thus seen was the October operating report prepared by OFFICE MANAGER SALLY HORACEK and the October analysis of operating statistics, prepared by FINANCIAL ANALYST JANINE RIFE DIDIER.



13. OPERATIONS REPORT. The Board considered the November 27, 2017 report prepared by LINE SUPERINTENDENT DALE RIKALA outlining operations and maintenance, engineering and safety. RIKALA reported that new services for homes have been installed near Castle Butte, Harlowton, Roundup and Garneill. New services for T-Mobile cell sites include Grass Range, Winnett, Roy, Divide Road east of Lewistown, Roundup and Eddies Corner. Annual truck inspections were conducted by Altec Services. The 2008 digger truck needs a new rotation gear. Tom will install this soon. The November safety meeting included a wellness presentation - Coping with Change. Then, crews inspected truck winches and the safety committee met. RIKALA will research the costs associated with new digger and bucket trucks.

14. REPORT OF CORPORATE COUNSEL. CORPORATE COUNSEL KRIS BIRDWELL reported on a variety of topics of co-op importance.

15. CAPITAL CREDITS. OFFICE MANAGER SALLY HORACEK reviewed general capital credit retirements for paying off the years 1984 through 1986.

16. POWER OUTAGE REPORT. MANAGER SWEENEY and the Board reviewed a report covering power interruptions for January through October prepared by VANGIE McCONNELL.

17. DELINQUENT ACCOUNTS AND NEW MEMBERS. The Board and Management reviewed a list of past due accounts - 30, 60 and 90 days and a list of new members.

18. MANAGER'S VEHICLE. Discussion covered the potential purchase of a vehicle for the manager. MECHANIC TOM SIMONS will research this possibility

19. ESTATE CAPITAL CREDITS. The Board reviewed the November 2017 estate capital credit retirements of \$35,095.11 prepared by SUSAN HINKLEY. BRAD ARNTZEN moved to affirm the retirements and PAUL DESCHEEMAER seconded the motion, which passed unanimously.

20. BASIN ANNUAL. MANAGER SWEENEY, BOB EVANS and JASON SWANZ reported on the November 7 - 9 Basin Electric Power Cooperative meeting in Bismarck.

21. FUTURE MEETINGS.

- a. Christmas Dinner, Tall Boys, Hobson, Dec. 1
- b. Safety, First Aid/CPR/AED, Mike Davis, Dec. 6
- c. Members 1st/PRECorp, Sheridan - Dec. 20
- d. Board, Dec. 21, Jan. 31, Feb. 22
- e. Basin MAC, Bismarck, Jan. 24 & 25
- f. NRECA Annual, Nashville, Feb.22 - 28

22. NEWS FROM THE DISTRICTS.

23. ADJOURN. PRESIDENT BOB EVANS adjourned the meeting at 4:30 p.m.

SECRETARY Tony Frost

ATTEST:
PRESIDENT Bob Evans